



MEETING DRAFT MINUTES
PUBLIC PROCUREMENT AUTHORITY
Board of Directors Meeting
Friday, April 13, 2018

CALL TO ORDER: President Tim Moor called the meeting to order at 2:00 PM PST

ROLL CALL:

- Mike Duyck, Chief Tualatin Valley Fire & Rescue
- Robert Horton, Chief Jackson County
- Tim Moor, Chief Redmond Fire & Rescue

Non- voting Members

- Jeff Johnson, CEO WFCA

Staff: Teila Leighton, Contract Manager PPA; Heidi Arnold, WFCA; Crosby Grindle, NPPGov; Keely Maroney, NPPGov

PUBLIC TESTIMONY: None.

NEW BUSINESS:

A. **Review and Discussion:** Teila reported on the evaluation and staff recommendation of responses to RFP #1705 – Utility Vehicles; RFP #1710 – Public Safety Radio Communications Equipment; RFP #1715 – Consulting Services for Public Organizations; RFP #1720 – Park and Playground Equipment, Surfaces and Amenities; RFP #1725 – Public Safety Simulation Training Equipment; RFP #1730 – Government Auction Services. Teila answered questions from the Board.

B. **Intent to Award Contract:**

- Motion by Tim Moor and seconded by Robert Horton to provide a notice of intent to award contract for RFP #1705 to Cub Cadet and John Deere; RFP #1710 to Astra Radio Communications, EF Johnson, goTenna, Harris, iCom and TESSCO; RFP #1715 to ESCI, Mission Critical Partners, Resource Management, and The Clearing; RFP #1720 to Buell, Life Floor, Northwest Playground, Playcraft, Playworld Mid States, and Recreation Today; RFP #1725 to FAAC, KFT, Laerdal, and LION; RFP #1730 to govDeals, J.J. Kane and Propertyroom. Motion passed unanimously.

C. **Discussion on Pierce’s Request for Surcharge**

- Crosby explained that Pierce had requested to add a surcharge to their contract with the PPA to cover their increase cost of steel; they noted it was a result of President Trump’s tariff on imports. Crosby stated that the contract the PPA has with Pierce allows price increases every six months and their request was made less than three months after their last increase. Teila communicated with Pierce that they would have to wait for three months for any price changes. Crosby answered questions from the Board.

D. **Discussion on Develop of PPA**

- Crosby suggested that this topic to be discussed further to increase value of the PPA. Crosby continued to explain that the co-op industry continues to get more competitive and there is pressure to show creditability. Crosby encouraged PPA to establish a working group to brainstorm on such matters. Tim Moor suggested a face-to-face meeting.

GOOD OF THE ORDER: None.

Motion to Adjourn by Tim Moor at 2:25 PM PST.